

Meeting of the SAHC Board of Directors

Date: February 10, 2026
Time: 5:00pm
Location: 25C/Teams

AGENDA

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| 1. Call to order/Appointment of Recording Secretary | Chair |
| 2. Approval of Minutes from Prior Meeting | Chair |
| 3. Adoption of Agenda | Chair |
| 4. Report | ED |
| 5. BOD & SAC Policy Review | ED |
| 6. Auditor | ED |
| 7. Draft Budget 26/27 | ED |
| 8. BOD Self Evaluations | ED |
| 9. ED Performance Review | ED |
| 10. Action Items | ED |

MINUTES OF THE STUDENT ASSOCIATION OF HOLLAND COLLEGE BOARD OF DIRECTORS MEETING HELD ON FEBRUARY 10, 2026.

5. BOD & SAC POLICY REVIEW

Candice advised that as per our previous meeting action item the BOD was requested to review the current By-Laws and Policies as per the Annual Governance calendar.

Administrative edits, including minor grammatical corrections and updates to campus titles, have been identified. As these changes do not alter the intent or substance of the bylaws, they will be implemented accordingly.

6. AUDITOR

Candice stated that Arsenault, Best, Cameron, and Ellis (ABCE) was our financial auditor for the previous 2025-2026 fiscal year. We have been fortunate to have one of their main Partners, Mary Best, on our file and she has continuously provided a wealth of knowledge and understands our structure well. We are required to appoint an Auditor each fiscal year – therefore the recommendation is that we continue to retain ABCE.

MIKAYLA MOTIONED THAT WE APPOINT ARSENAULT, BEST, CAMERON, AND ELLIS AS OUR FINANCIAL AUDITOR FOR THE 2026-2027 FISCAL YEAR. SECONDED BY ANEKA. ALL IN FAVOUR. MOTION APPROVED.

7. DRAFT BUDGET 26/27

Candice proceeded to review the 2026-2027 draft budget – this was provided in advance of the meeting to the BOD for their review. This budget is a draft based on approximate enrollment numbers.

The draft budget was reviewed and discussed with all having the opportunity to ask any questions. The Board decided they will proceed with further reviewing the budget – Candice stated that the approval would be required no later than the next meeting in March for the upcoming fiscal year.

8. BOD SELF EVALUATIONS

As per the Annual Governance calendar the Board is required to complete Self-Evaluation of the Board. The BOD Self Evaluations will be used to make any improvements/changes for the next BOD. Candice stated that she provided to all Board members via email a link to a form that everyone is required to complete by the deadline of February 20.

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9. ED PERFORMANCE REVIEW

**ANEKA MOTIONED TO GO IN CAMERA AT 5:48 P.M. MIKAYLA SECONDED THIS MOTION. ALL IN FAVOUR.
MOTION APPROVED.**

**HALEY MOTIONED TO GO OUT OF CAMERA AT 5:53 P.M. ANEKA SECONDED THIS MOTION. ALL IN FAVOUR.
MOTION APPROVED.**

10. ACTION ITEMS

- a)** Review the draft proposed 2026-2027 budget and send any questions to Candice prior to the next meeting
- b)** Continue to think about the incoming Interim BOD members
- c)** Complete the BOD self-evaluation form by the deadline of Friday, February 20, 2026

11. ADJOURNMENT

The meeting was adjourned at 5:55 p.m.

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CERTIFICATION

We, do hereby certify that the foregoing minutes present a valid representation of the business conducted at the meeting of The Student Association of Holland College Board of Directors Meeting held on February 10, 2026.

Certified this ____ day of _____, 2026.

Liam MacDonald
Chair / SAHC President

Candice Heigh
SAHC Executive Director

Mikayla Costain
SAHC Vice-President

Haley Doherty
**Board of Director/
College Representative**

Connor Young
Board of Director

Aneka Ewers
Board of Director