

**MINUTES OF THE STUDENT ASSOCIATION OF HOLLAND COLLEGE STUDENT  
ADVISORY COUNCIL HELD ON OCTOBER 8, 2025**

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**COUNCIL MEMBERS**

<b>IN-PERSON</b>	Candice Heigh Ashley Sheppard Liam MacDonald Kameron MacLeod Lauren Thomson Connor Young	<b>SAHC Executive Director Chair / PWC Representative PWC Representative PWC Representative PWC Representative Georgetown Representative</b>
<b>VIRTUAL</b>	Aneka Ewers Kayson-Peter Holden Doga Guven Obosaye Efosa-Idehen Alexander Cameron Nicolle Maund Carolina Alombro Antenique Young Mikayla Costain Emma Doucette	<b>PWC Representative PWC Representative PWC Representative PWC Representative PWC Representative SWC Representative SWC Representative APA Representative WPC Representative Events &amp; Communication Coordinator</b>

**RECORDING SECRETARY**

Sam Gallant

**SAHC Administrative Assistant**

**1. CALL TO ORDER/APPOINTMENT OF RECORDING SECRETARY**

The meeting was called to order at 6:00 p.m. and Sam was appointed as the Recording Secretary.

Sam advised all Members that SAC meetings will be recorded on Microsoft Teams for minute taking purposes.

**2. ADOPTION OF AGENDA**

**ASHLEY MOTIONED TO ADOPT THE AGENDA AS PRESENTED. KAMERON SECONDED THIS MOTION. ALL IN FAVOUR. MOTION APPROVED.**

**3. REVIEW OF ORGANIZATIONAL INFO/DOCS**

Candice advised the Council Members that she had sent them all digital copies of the SAHC By-Laws, Policies, and the SAC Orientation Booklet to their Holland

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College emails – Members were advised that it is important they regularly check their Holland College email as that is where all SAC communication will be sent. Candice proceeded to briefly review all of the documents and explained the structure of the organization. The responsibilities of the Student Advisory Council, Board of Directors, and the Campus Engagement Committee were reviewed.

**4. CHAIR OF THE SAC**

Candice provided the Members with an overview of Robert’s Rules and advised that they must appoint one council member as the Chair. There was only one Member, Ashley Sheppard, that put their name forward to be Chair.

**MIKAYLA MOTIONED THAT ASHLEY SHEPPARD BE THE CHAIR OF THE STUDENT ADVISORY COUNCIL. ANEKA SECONDED THIS MOTION. ALL IN FAVOUR. MOTION APPROVED.**

**5. BOD SELECTION – 4 MEMBERS**

Candice advised that they must appoint 4 Members of the SAC who are interested in being a Board of Director. There was more than 4 Members interested, therefore, the group proceeded to ask questions to all those interested to provide further explanation on why they would be suitable for the position. Following their discussion the group voted anonymously for 4 Members they would like to appoint.

**ASHLEY MOTIONS TO APPOINT ANEKA EWERS, CONNOR YOUNG, LIAM MACDONALD, MIKAYLA COSTAIN AS THE STUDENT ASSOCIATION OF HOLLAND COLLEGE BOARD OF DIRECTORS. SECONDED BY KAMERON. ALL IN FAVOUR. MOTION APPROVED.**

**6. SAC MEETING DATES**

The Council agreed that they will host their monthly SAC meetings the first Wednesday of each month at 5:00 p.m. – attendance can be in-person or virtual. The next scheduled meeting is Wednesday, November 5, 2025, at 5:00 p.m.

**7. EVENTS**

**A) PROCESS OF EVENT PLANS/IDEAS**

Candice provided the Council with a brief overview of what Emma, our Events & Communication Coordinator, does to plan events and advised that they are encouraged to provide event ideas based on feedback received from students.

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**B) REPORT OF COMPLETED EVENTS FROM SEPT/OCT**

Emma presented the Council with an overview of the past events that have been executed already this year.

**C) OCTOBER EVENTS PLANNED / NOVEMBER IDEAS**

Emma presented the Council with some of the ideas she has drafted for upcoming events. The Council was advised that they would be provided with a spreadsheet outlining all upcoming events – within this spreadsheet they will be able to sign up to volunteer should the event require assistance. All events will be listed even if they don't require volunteers to encourage Council Members to attend and interact with students.

**8. SAC ACTION ITEMS**

**A)**

Review all documents and sign where applicable

**B)**

Brainstorm how you will reach students and gather feedback

**C)**

Reach out to a staff member at your respective campus that you think might be interested in being on the Campus Engagement Committee – advise them to reach out to Candice directly expressing their interest

**9. ADJOURNMENT**

The meeting was adjourned at 8:07 p.m.